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## **2019-2020 School Year - Establishing Proof of Residency**

In accordance with California Education Code, proof of residency must be established prior to enrollment in school. To establish residency, parents/guardians need to produce at least two documents from the list below including the name of parent/guardian, and current Riverside address. **Documents shall be dated within the previous thirty (30) days of their presentation to school site staff.**

### **Acceptable Documents Used to Establish Residency:**

- Escrow Papers, with closing date not more than 30 days from the current date.  
(Note: Schools may ask for the final closing docs after the 30-day date to assure residence).
- Lease/rental agreement *with* receipt from property owner;
- Mortgage statement
- Utility service contracts, statements, or payment receipts, (Gas, Electric, Water providers).
- Employer's verification of address (i.e. pay stub);
- Proof of Insurance – car or home;
- Electronic payment receipt of monthly payments or security deposit or cancelled checks;
- Statements from medical providers, (Example Kaiser Permanente)
- Mail from old address with forwarding address label with new address – online confirmation;
- Mail from state or federal government agencies; (i.e., Medi-Cal, food stamps, court ordered child support payments, DMV registration, jury summons, housing authority document, County DPSS, Medical, Cal Works, Child support statements, voter registration, taxes
- Court documents regarding foster care, guardianship, custody orders.

### **Documents NOT Acceptable:**

- Cable, Trash, Telephone/Cellphone, bills
- Credit card statements
- Junk Mailers, (Advertisements)
- Driver's License
- Restraining Orders
- Bank Statements

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**RIVERSIDE UNIFIED SCHOOL DISTRICT**  
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**BUSINESS SERVICES**  
6050 Industrial Avenue  
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**CENTRAL REGISTRATION CENTER**  
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